**Hutt Art Electric Vehicle Charging Policy**

1. **Background**

Hutt Art recognises that an increasing number of members are choosing to run electric vehicles. In order to support our members, Hutt Art will supply a single suitable “slow charge” charging point outside the print studio for use by our members. The charging point is intended for use as a “top up” only.

1. **The Policy**

Hutt Art offers the use of a single charging point outside the print studio based on the following:

* Charging (“slow charge” only – 3KW maximum) is available to Hutt Art Members or exhibitors only.
* There will be a charge for the use of the electric vehicle charging point payable to Hutt Art prior to use. The charging fee can be obtained from the office manager upon registration to the Office Manager.
* All users will be required to sign a Registration Agreement and Waiver prior to usage and will be given a permit to display in the front window of the vehicle while charging.
* The Office will maintain a register of users. Users will be required to sign in for each use.
* Charging is limited to the electric vehicle park.
* Each electric vehicle is limited to four (4) hours parking in the electric vehicle park.
* The electric vehicle park is available to all members on a first-come, first –serve basis.
* Users must only use their own charger cables, suitable for electric vehicles. They are not permitted to use extension cords when using the charging point. Please take care not to leave the power cord where it could be a trip hazard. Safety of members is paramount.
1. **General Conditions of Use**
* It is the responsibility of all users to use the charging point responsibly. Failure to do so will mean user privileges will be rescinded.
* A power point will be available on the outside wall of the building. This point will only be able to be activated from inside the building. Please make sure the power switch is in the “off” position when you have finished using the power point.
* Please report any damage to the office immediately.

Policy Revision Number: 1.0 [November 2021]

**Registration Details:**

Name:

Car Model:

Car Registration:

Battery Capacity:

**Registration Agreement and Waiver:**

* I have read the Hutt Art Electric Vehicle Charging Policy.
* $5.00 will be charged per 4 hour session for the use of the charging point. This will be paid in advance.
* I understand that use of the charging point is a privilege and will be considerate of other potential users of both the charging point and the Hutt Art Society.
* I authorise Hutt Art to disconnect my electric vehicle from the charging point in the event of an emergency or if my vehicle is connected to the charging point beyond my allocated charging time.
* I understand Hutt Art assume no responsibility or liability whatsoever for any damage to vehicles using the electrical charging point.
* I understand Hutt Art assume no responsibility or liability whatsoever for any personal injury resulting from using charging devices.

I, ………………………………………, agree to abide by the conditions as laid out in the Electric Vehicle Charging Policy and the Registration Agreement and Waiver above.

Signature ………………………………………………

Date: ……………………………………